



ඩිජிட்டல் ආර්ථික අමාත්‍යාංශය  
டிஜிட்டல் பொருளாதார அமைச்சு  
MINISTRY OF DIGITAL ECONOMY



පුද්ගලයන් ලියාපදිංචි කිරීමේ දෙපාර්තමේන්තුව  
ஆட்களைப் பதிவு செய்யும் திணைக்களம்  
DEPARTMENT FOR REGISTRATION OF PERSONS

10 වන මහල, සුහුරුපාය, ශ්‍රී සුභභූතිපුර පාර, බත්තරමුල්ල.  
10 ஆம் மாடிக்ஹுரூபாய, ஸ்ரீ சுபுத்திபுர வீதி, பத்தரமுல்லை.  
10th Floor, Suhurupaya, Sri Subhuthipura rd, Battaramulla.

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எனது இல. }  
My Ref. } DRP/OP/10/15/01

ඔබේ අංකය }  
உமது இல. }  
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திகதி }  
Date } 2026.04.08

“විශ්වසනීය පුද්ගල අනන්‍යතා හැඳුනුම්පතයි” “அடையாள அட்டை - நம்பகத்தன்மையான தனிநபர் அடையாளம்” “Identity Card, the Trusted Personal Identity”

All Officers of the Departmental Staff,

**Submission of Duplicate Applications When Processing National Identity Cards**

It has been observed that, when processing National Identity Cards under both the One-Day Service and the Normal Service, there are instances where applicants submit another application (not for the New application to obtain NIC) despite having already ongoing application. Such submission of duplicate applications can lead to problematic situations.

2. In instances where two applications with QR codes have been submitted, all documents attached to the second application should be scanned to the first application containing the QR code, and further action should be taken based on the first application. Furthermore, the QR code mentioned in the second application should be cancelled.
3. Additionally, where an applicant has a previously submitted old application (without a QR code) already entered into the system in earlier years, and a new application with a QR code is submitted, the old application should be cancelled and further action should be taken based on the new application containing the QR code.

Your Cooperation in this matter is highly appreciated.

**M.S.P. Suriyapperuma**

Commissioner General for Registration of Persons (Acting)

**Copies to:**

01. Secretary, Ministry of Digital Economy – For information
02. All Divisional Secretaries – For information and to inform all Grama Niladharis and all Development Officers attached to the Department